

ANNUAL GENERAL MEETING

AGENDA

31st of May 2021, 10h00- 13h00

ITEM NO	TIME ALLOCATION	DESCRIPTION	RESPONSIBLE
1.	09h30- 10h00	Registration	AGM Technical Team
2.	10h00- 10h05	Welcome & Meeting Rules	Chairman & Company Secretary
3.	10h05- 10h10	Determine Quorum for the meeting	Chairman
4.	10h10- 10h20	Adoption of Agenda	Chairman
5.	10h20 – 10h40	Approval of the minutes of the AGM held on 13 February 2020.	Chairman
Resolutions round 1 (adoption of the agenda, approval of the minutes- 5 minutes)			
6.	10h45- 11h00	Presentation of the Director's Report	Chairman
7.	11h00- 11h10	Member comments/questions (limited to 3) on the Director's Report	Chairman
8.	11h10- 11h25	Presentation of MD's Report	MD
9.	11h25- 11h35	Member comments/questions (limited to 3) on the MD's Report	MD
10.	11h35- 11h50	Presentation of the Audit & Risk Committee Report, and the Audited Financial statements at the end of 31 March 2020.	Mr. Mwendabai Kalaluka
11.	11h50- 12h00	Member comments/questions (limited 3) on the Audit & Risk Committee Report & Audited Financial statements at the end of 31 March 2020.	Mr. Mwendabai Kalaluka

Resolutions round 2 (adoption of reports)

12.	12h00- 12h10	Ordinary Resolution: Re-appointment of Auditors *Voting sheet	Voting committee
13.	12h10- 12h20	Special resolution: Review the MOI to include the role of the regional chairpersons / chapters into the IBASA Memorandum of Incorporation. *Voting sheet	Voting committee
14.	12h20 – 12h45	Ordinary Resolution: Election/ re-election of non- executive directors *Voting sheet	Voting committee
15.	12h45-12h55	General	MD
16.	12h55- 13h00	Closing	MD